

Application for Hire: Town Hall Theatre and Mudgee Arts Precinct

1. HIRE DETAILS

I wish to make an application to hire (tick relevant facility)

☐ Mudgee Town Hall Theatre ☐ Mudgee Arts Precinct
☐ Conference/Seminar Room ☐ Community Gallery

Date from to No. of days Time from to

Purpose/Event name

2. HIRER DETAILS

Organisation

Postal Address

Contact Name

Contact number

Email address

Public Liability Insurance Certificate of Currency is attached (where required)

☐

Temporary Liquor Licence (where required) *Applicant to apply through Service NSW*

☐

Please email Council a request for bond refund once your booking date is completed.

Bank Name BSB

Account Name Account Number

3. AUTHORISATION

- I have read and agree by the terms and conditions set out in the Facility Hiring Terms and Conditions
- A refund of bond money will be issued once the Facility Condition Report has been completed by the hirer and Council is satisfied that the area has been left in a satisfactory condition.

Signature Name Date

OFFICE USE ONLY

☐ REGULAR HIRER (as listed in the fees and charges) ☐ OTHER (casual hire, business hire, community hire etc)

Bond amount Receipt No.

Hire Fee amount Receipt No.

If a regular hirer, email request for invoice to council@midwestern.nsw.gov.au

Entered into Bookable Date Cashier